



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, March 18, 2015 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Scott Konkle, Jerry Hallstrom,
Keith Price, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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- 1. Meeting called to order by presiding officer.**
- 2. Was the meeting properly announced?**
- 3. Roll call.**
- 4. Pledge of Allegiance to the Flag.**
- 5. Approve the agenda.**
- 6. Correction and Approval of the February 18, 2015 Common Council Meeting Minutes.**
- 7. Receiving of Visitors.**

Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

8. Report of Officers and Departments:

- A. Municipal Court \$2,029.20; Police Department Petty Cash \$890.50 and Monthly Report.
- B. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$2,500.00.
- C. Library Receipt Report: \$715.05.

9. Committee Reports and Unfinished Business

A. Finance Committee:

1. Treasurer's Report as of February 28, 2015.

	Checking Account	Savings	Totals
General Acct.	\$2,224,531.88	-----	\$2,224,531.88
WDF Savings	-----	\$212,691.62	\$212,691.62
General TIF Acct.	-----	\$188,747.54	\$188,747.54
Sanitary Sewer Acct.	\$321,048.54	\$131,488.64	\$452,537.18
Electric & Water Acct.	\$952,534.52	\$1,608,276.60	\$2,560,811.12

2. Audit of the Bills.

B. Meeting Minutes:

Industrial Ad-Hoc & RLF Committee February 18 & March 12; Police & Fire Commission February 23; Utilities & Sanitary Sewer Commission February 24; Board of Public Works, March 4; Park, Recreation, & Forestry Commission March 4; Plan Commission March 6; Library Board March 9.

10. New Business

A. John Rader, Baker Tilly to present the City's 2014 Financial Statements and Management Discussion.

B. Council Action on the second presentation of:

1. Ordinance Number 584 – Recreating Chapter 17, Parks and Recreational Activities, as recommended by the Park, Recreation, & Forestry Commission.
2. Ordinance Number 585- Creating Section 1.14.3 Creating the Tow Rope Committee, as recommended by the Park, Recreation, & Forestry Commission.

C. Council action, as recommended by the Plan Commission, on the Conditional Use Application Number 2015-2 for Gregory Schmidt for a proposed car lot in a Highway Commercially zoned lot 2029 Calumet Drive.

D. Council action on the meeting attendance requests as submitted: Sharon Hartman, April 21, Open Records Training; Cassandra Langenfeld, April 21, Managing Projects; Robert Baldwin & Charles Schroeder, April 23, EVOC; William Galarno & Jeffrey Hebl, April 29, EVOC; Lori Beck, May 4, Wisconsin Alcohol Beverage Regulation & Licensing; Brian Reedy & Kurtis Stephany, May 21, EVOC; Cassandra Langenfeld, June 9 & 10, Successful Negotiation Skills.

E. Council action on the list of existing Veteran Graves as submitted by Oliver Greuel, representing the Holy Rosary Cemetery Association, for submittal of a final perpetual care fee payment.

F. Council action as recommended by the Board of Public Works, to approve the 2015 Street Reconstruction Contract with Murphy Concrete & Construction, Inc., 2600 North Roemer Road, Appleton, WI 54911.

G. Council action on the revised City of New Holstein Employee Handbook, reinstating the Grievance Procedure.

H. Council action on Applications for Temporary Class "B"/"Class B" Retailers License by New Holstein Historical Society, 1702 Mayflower St., to sell fermented malt beverages and wine at picnics or similar gatherings on July 31, 2015 at Civic Park, New Holstein.

- I. Council action on an Application for Temporary Class “B”/“Class B” Retailer’s License by New Holstein Baseball/Softball Association, 2025 Randolph Avenue, Kiwanis Park, to sell fermented malt beverages and wine at picnics or similar gatherings for a period of April 1, 2015 to September 30, 2015, at 1917 Hickory Lane, Kiwanis Park.
- J. Council action on an Operator’s License Application, with an expiration date of June 30, 2016, submitted by Martin Joseph Pleviak, form employment at Blattner’s Piggly Wiggly.
- K. A motion to adjourn and to reconvene in closed session to conduct public business regarding the sale of Industrial Park Buildings per Wisconsin State Statute 19.85(1)(e).
- L. A motion to adjourn the closed session and to reconvene in open session.
- M. Council action as recommended by the Industrial Park Committee on the sale of property located in the Industrial Park.

11. MISCELLANEOUS BUSINESS & CORRESPONDENCE

- A. Jon Weir – NHEDC

12. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.